

REQUEST DOMAIN NAME CHANGE

DATE.....

PLEASE NOTE:

You do NOT need to transfer your domain(s) to allow email and hosting services to be held elsewhere. You can simply ask the new ISP what their NAMESERVERS are, and request a free change (below) this will give the new ISP full technical control, whilst ensuring the domain name is safely secured with us. There is an administration charge per domain release or admin contact change. Please include your credit card details along with this form. You will receive a V.A.T. invoice for the charge If any .net/.com/.org domain is within 30 days of its expiry date, it will need to be renewed before it can be transferred.

DOMAIN NAME(S): \_\_\_\_\_

INVOICE NO. (if known): \_\_\_\_\_

FREE NAME SERVER CHANGE DETAILS

PRIMARY NAME SERVER: \_\_\_\_\_

SECONDARY NAME SERVER: \_\_\_\_\_  
[e.g. ns1.anethost.co.uk, ns2.anethost.co.uk]

TRANSFER DETAILS

IPS TAG (for .co.uk domains only): \_\_\_\_\_

ADMIN CONTACT EMAIL ADDRESS: \_\_\_\_\_  
[responsible for authorising any transfer request made]

REGISTRANT DETAILS

REGISTRANTS NAME: \_\_\_\_\_

REGISTRANTS ADDRESS: \_\_\_\_\_

TELEPHONE NO: \_\_\_\_\_

FAX NO: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

CARD DETAILS

CARD TYPE: \_\_\_\_\_

CARD NO: \_\_\_\_\_

VALID FROM: \_\_\_\_\_

EXPIRY DATE: \_\_\_\_\_

ISSUE NO: \_\_\_\_\_

NAME ON CARD: \_\_\_\_\_

ADMIN FEE £ \_\_\_\_\_

PLEASE CARRY OUT THE INSTRUCTIONS ABOVE AT YOUR EARLIEST POSSIBLE CONVENIENCE

SIGNED BY .....

PRINT NAME: .....

POSITION: .....

ADMINISTRATION FEES:

All domains ending in .uk £17.62 (inc. VAT)  
All other domains (i.e. .com, .net, .org etc.) £29.31 (inc. VAT)  
The .uk fee is lower to reflect the smaller amount of administration required. Admin fees are in line with Nominets tag release fee.

PLEASE FAX THIS COMPLETED FORM TO : 01622 206700